

1-913
43718
Reserve

UNITED STATES DEPARTMENT OF AGRICULTURE
EXTENSION SERVICE
Washington 25, D. C.

LIBRARY
RECEIVED

467018

TASKS WHICH STATE HOME-MANAGEMENT SPECIALISTS IMPROVED USING THE

DEC 20 1943

WORK METHODS TRAINING DEMONSTRATION GIVEN OCTOBER 23, 1943, Department of Agriculture

<u>Name</u>	<u>State</u>	<u>Topic</u>
Alverson, Helen	Virginia	Simplified and improved method by which 10 people on second floor of Extension Building, Blacksburg, Va., answered telephone calls.
Anderson, Doris	New Jersey	Rearranged closet, drawer space, and other equipment in her apartment to save steps and time in dressing.
Beall, Thelma	Ohio	Simplified defrosting and cleaning the refrigerator including removal and replacement of foods.
Beggs, Ann	New Hampshire	1) Diagrams and plan for simplifying the packing of a suitcase. 2) Eliminated walking 10 miles a year in feeding the dog.
Brooks, Charlotte Muse, Marianne	Vermont	Improved the method of bed making described in Washington State bulletin, Step by Step in Everyday Housework.
Dowdy, Willie Vie	Georgia	Suggested a simpler method of serving meals in farm houses that would eliminate steps and reduce the time of cleaning-up after meals.
Emerson, Dorothy	Maryland	Simplified several desk jobs and developed a better method of cleaning-up and washing dishes in her apartment.
Goble, Eva	Indiana	Eliminated motions in biscuit making.
Goodman, Bonnie,	Oklahoma	Simplified the cleaning and polishing of silverware and tested the method under different conditions.
Hagman, Ida	Kentucky	Developed a step-saving method of packing and unpacking her suitcase in a hotel room and discovered simpler ways of handling illustrative material when on field trips.
Keller, Lillian	Tennessee	Showed how many steps could be saved when clearing the table after meals.

<u>Name</u>	<u>State</u>	<u>Topic</u>
Kemp, May D.	Pennsylvania	Developed step-saving and fatigue-elimination methods when bringing in fuel for a wood-heating stove.
Lovelace, Inez	Tennessee	Eliminated motions including steps in coffee making.
Matheis, Helen (Home demonstration agent)	Pennsylvania	Developed a method by which eight times as many bulletins and other supplies in the York, Pa., county home demonstration agent's office could be transported to a storage room in one trip.
Smith, Muriel	Nebraska	Developed method of saving steps in doing her personal pressing and ironing and at the same time listening to the radio.
Ward, Gladys	Illinois	Developed in her apartment, a simpler method of clearing the table preparatory to washing dishes.
Wasmuth, Gladys	West Virginia	Improved the method of cleaning the bathtub.